

Scammonden Activity Centre

Fire Risk Assessment

Site description

A stone built combination building with three and two storey sections comprising of ;-

The house;

a two story section with sleeping accommodation in rooms of 4 and 8 beds on the ground floor and open plan dining and living room on the first floor.

The link building

A three story section with a boiler room and shower room at the lower ground level, an entrance hall, boot room and stair well at the ground floor level and a kitchen, store room and pantry at first floor level.

The barn

The end of this part of the building adjoining the link building contains an open plan games room with bouldering wall. The other end of the building comprises of a lower level with a boat workshop / classroom and the first floor comprising a bedroom for 6 persons.

Main Sources of ignition

Source	Risk	Control measures
Boat Workshop	Presence of LPG gas powered heating boiler	Automatic fire detection system Gas cut off outside the building Provision of fire extinguisher Boiler regularly serviced
Boiler house	Presence of LPG gas powered heating boiler Electrical power distribution boards for building	Automatic fire detection system Gas cut off outside the building Provision of fire extinguisher Boiler regularly serviced Provision of suitable electric circuit breakers
Kitchen	Gas fired cooking appliances and electric powered appliances Overheating of appliances Overheating of food /oils	Automatic fire detection system Gas cut off outside the building Provision of fire extinguisher and fire blanket Provision of suitable electric circuit breakers

Scammonden Activity Centre – Fire Risk Assessment

Activity	Assessment carried out by: Graham Smith	
	Date of assessment	Reviews
<p>General Information</p> <p>Building is protected by a fire detection system comprising of heat and smoke detectors. Alarm is tested regularly rotating the point of activation.</p> <p>The building has a no smoking policy in place for all areas.</p> <p>There is a no naked flame policy in place for all areas except the kitchen</p>		

SEVERITY 5 = Fatality 4 = Serious Injury (permanent) 3 = Major Injury (HSE reportable) 2 = Minor Injury (Not HSE reportable) 1 = No injury	LIKELIHOOD 5 = Certainty 4 = Probable 3 = Possible 2 = Remote 1 = Improbable	RISK LEVEL = Severity x Likelihood Unacceptable 20 – 25 Substantial 16 – 19 Moderate 7 – 15 Acceptable 4 - 6 Trivial 1 - 3
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Ratings assume controls are in place

Location	Hazard	Who could be harmed	Severity	Likelihood	Risk Level	Best Practice / Control Measures
Entrance Hall	Fire Blockage of exit	Visitors	5	2	10 Moderate	Exit door to have fire exit sign Housekeeping in place to reduce combustible materials Fire extinguisher in place near to

Location	Hazard	Who could be harmed	Severity	Likelihood	Risk Level	Best Practice / Control Measures
						door Door lock does not need key to open from the inside No smoking policy in place Emergency lighting in place
Stairwell	Fire Blockage of exit Slip / trip on stairs during evacuation	Visitors	5	2	10 Moderate	Stairs have handrails Storage of items is not permitted in stairways Fire extinguisher provided near to exit door No smoking policy in place Emergency lighting in place
Bedrooms and bedroom corridor	Fire Blockage of exit	Visitors	5	2	10 Moderate	No smoking policy in place No naked flame policy in place Under bed storage or hanging space provided for luggage to keep floors clear Fire extinguishers provided in bedroom corridor near to exits Emergency lighting in place Bedroom corridor kept clear of items and of low combustible material
Lounge	Fire	Visitors	5	2	10	No smoking policy in place

Location	Hazard	Who could be harmed	Severity	Likelihood	Risk Level	Best Practice / Control Measures
	Blockage of exits				Moderate	No naked flame policy in place Fire extinguishers provided near to exits Timber ceiling treated with fire resisting varnish Emergency lighting in place Fire exits clearly marked
Shower room	Fire Blockage of exit	Visitors	5	1	5 acceptable	Low fire loading
Boiler room	Fire	Visitors	5	2	10 Moderate	No smoking policy in place No naked flame policy in place Housekeeping in place to reduce fire loading Fire extinguisher provided near to exit Boiler regularly tested Gas cut off provided outside building Electricity distribution board protected by circuit breakers.
Kitchen	Fire	Visitors	5	2	10 Moderate	No smoking policy in place Fire extinguisher and fire blanket provided near to exit. Timber ceiling treated with fire

Location	Hazard	Who could be harmed	Severity	Likelihood	Risk Level	Best Practice / Control Measures
						<p>resisting coating</p> <p>Gas cooker fitted with gas cut off valve</p> <p>Electrical appliances protected by circuit breaker and Pat tested.</p>
Barn	<p>Fire</p> <p>Blockage of exits</p>	Visitors	5	2	10 moderate	<p>No smoking policy in place</p> <p>No naked flame policy in place</p> <p>Low fire loading</p> <p>Emergency lighting in place</p> <p>Fire extinguisher provided</p> <p>Fire exits clearly marked</p>
Flat	<p>Fire</p> <p>Blockage of exits</p> <p>Slips trips on stairs during evacuation</p>	Visitors	5	2	10 Moderate	<p>No smoking policy in place</p> <p>No naked flame policy in place</p> <p>Emergency lighting provided</p> <p>Fire exits marked</p> <p>Fire extinguisher provided</p> <p>Under bed storage or hanging space provided to keep floors clear.</p> <p>Handrail provided</p>

Appendix A

Evacuation Plan

On hearing the alarm occupants should evacuate the building by the nearest exit and make their way to the assembly point in the main car park. Occupants should not stop to collect personal belongings and should evacuate in a safe and orderly manner.

The leader in charge will account for all members of their party and ensure that the fire brigade has been called. If members of the party are unaccounted for the leader in charge will make enquiries to determine the last known sighting of the missing person/s and inform the fire brigade.

Appendix B

Fire Precautions

Users of the centre should ensure that the following fire precautions are adhered to:-

1. Smoking is not allowed in any part of the building.
2. Naked flames should not be used in any part of the building.
3. Fire doors are kept free from obstructions and should not be propped open.
4. Exit routes should be kept clear of obstructions
5. The leader in charge should make all occupants aware of the evacuation plan
6. Fire fighting equipment should not be interfered with
7. Good housekeeping is undertaken to prevent a build up of combustible materials.